

To all members of the Council

You are hereby summoned to attend the next meeting of Matfen Parish Council to be held on Tuesday 30th September 2025 at 19:00 in Matfen Village Hall for the purpose of transacting the following business.



Mrs Mandy Senior
Clerk to the Council

23rd September 2025

**AGENDA for the Meeting of Matfen Parish Council on
Tuesday 30th September 2025 at 19:00 in Matfen Village Hall**

- 925.01 To receive questions from residents in relation to Matfen Parish.
- 925.02 To receive apologies for absence – Cllr J Dempsey
- 925.03 To receive Declarations of Interest.
- 925.04 To consider co-option to fill 1 vacancy
- 925.05 County Councillor's Report.
- 925.06 To approve and sign the minutes of the meetings held on **29 July 2025**.
- 925.07 Actions taken following the meetings held on **29 July 2025**.
- 925.08 Finance/Administration
 - a) Accounts for payment – to approve items of expenditure.
 - b) To note increase in NJC payscales from 1st April 2025 and backdated pay as per NJC contract of employment [See enclosed information]
 - c) To consider donation to Sport Tynedale [See enclosed information]
 - d) To consider donation to Matfen PCC for repairs to churchyard [See enclosed information]
- 925.09 Planning Applications
 - a) To receive decisions of submitted planning applications.
 - b) To consider responses to planning application received
- 925.10 Village Issues and Highways Matters
 - a) To consider play area inspection reports and consider actions required.
- 925.11 Invitation for Town and Parish Councillors to attend a meeting with Northumberland County Council re Budget and Corporate Priorities
- 925.12 To consider priorities for submission to the Local Transport Plan (LTP) 2026-2029 [See enclosed]
- 925.13 To consider response to Northumberland County Council's county-wide Community Governance Review [See enclosed information]
- 925.14 Any urgent business as allowed by the chairman/Agenda items for next meeting [For information only]
- 925.15 Date and time of next meeting – **25 November 2025**

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

Accounts for payment on 30th September 2025

Payee	Details	Gross payment	VAT	Net Payment	Payment method
Mrs A Senior	Clerical services	675.04		675.04	BACS
H M Revenue & Customs	PAYE	232.83		232.83	BACS
Mrs A Senior	Play area inspections	125.00		125.00	BACS
Unity Trust Bank – Aug 25	Bank account charges	6.00		6.00	DD
Unity Trust Bank – Sept 25	Bank account charges	6.00		6.00	DD
Scrimshaws Cleaning	Public toilet cleaning Aug 25	86.67		86.67	BACS
Scrimshaws Cleaning	Public toilet cleaning Sept 25	86.67		86.67	BACS
Matfen Village Hall	Hall rent – Sept 25	15.00		15.00	BACS
Mrs A Senior	Postages/travel	67.80		67.80	BACS
Procut Grounds Maintenance Limited	Grass cutting – Football pitch	144.00	24.00	120.00	BACS
Procut Grounds Maintenance Ltd	Grass cutting – Football pitch	144.00	24.00	120.00	BACS
Matfen Cricket Club	Grass cutting – play area	60.00		60.00	BACS
Mark Billingham	Mole trapping – village green	30.00		30.00	BACS
Income					
Northumberland CC	Precept	6000.00		6000.00	08.09.25

Planning applications

Reference Number	Address	Description
24/02364/LBC 24/02363/FUL	Matfen Hall, Matfen	Listed building consent for erection of new spa extension, including refurbishment of existing spa to incorporate relocated gym, changing facilities, treatment rooms, offices and creation of new internal courtyard, landscaped spa deck with vitality pool GRANTED
25/00522/DISCON	Mootlaw Quarry, Matfen	Discharge of conditions 9 (buildings, plant, machinery), 15 (noise action plan), 28 (dust action plan), 30 (Water Sources), 31 (Hydrology Management Scheme), 32 (Groundwater Monitoring Scheme), 36 (Surface Water Drainage), 41 (Fuel/oil storage), 46 (Great Crested Newts), 47 (Breeding birds), 48 (Botanical Survey) on approved application 14/03900/MRVEIA GRANTED
25/03067/LBC 25/03066/FUL	South Hall, Ingoe	Installation of 40 ground mounted pv panels within residential curtilage of dwelling