

**MATFEN PARISH COUNCIL**  
**Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen**

**To all members of the Council**

You are hereby summoned to attend the next Meeting of Matfen Parish Council on Tuesday 25<sup>th</sup> March 2025 at 19:00 in Matfen Village Hall for the purpose of transacting the following business.



Mrs Mandy Senior  
Clerk to the Council

13<sup>th</sup> March 2025

**AGENDA for the next meeting of Matfen Parish Council on  
Tuesday 25<sup>th</sup> March 2025 at 19:00**

- 0325.01 To receive questions from residents in relation to Matfen Parish.
- 0325.02 To receive apologies for absence.
- 0325.03 To receive Declarations of Interest.
- 0325.04 County Councillor's Report.
- 0325.05 To approve and sign the minutes of the meetings held on **11<sup>th</sup> February 2025**.
- 0325.06 Actions taken following the meetings held on **11<sup>th</sup> February 2025**.
- 0325.07 Finance/Administration
  - a) Accounts for payment – to approve items of expenditure.
- 0325.08 Planning Applications
  - a) To receive decisions of submitted planning applications.
  - b) To consider responses to planning application received
    - I. To consider application 022/23/2025 Matfen Estates - Felling Licence Consultation
- 0325.09 Village Issues and Highways Matters
- 0325.10 Election Arrangements 2025
- 0325.11 Any urgent business as allowed by the chairman/Agenda items for next meeting [ For information only]
- 0325.12 Date and time of next meeting – 13<sup>th</sup> May 2025 Annual Parish Meeting followed by the Annual Meeting of the Parish Council.

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**Accounts for payment on 25<sup>th</sup> March 2025**

Payee	Details	Gross payment	VAT	Net Payment	Payment method
Mrs A Senior	Clerical services	597.32		597.32	BACS
H M Revenue & Customs	PAYE	149.40		149.40	BACS
Mrs A Senior	Play area inspections	75.00		75.00	BACS
Matfen Village Hall	Hall rent – March 2025	15.00		15.00	BACS
Mrs A Senior	Postages/travel expenses	58.50		58.50	BACS
Scrimshaws Cleaning	Public toilets – Dec – Jan 25	130.01		130.01	BACS
Information Commissioner's Office	Data protection fee	47.00		47.00	DD
Mark Billingham	Mole trapping – village green	40.00		40.00	BACS
Scrimshaws Cleaning	Public toilets – February 25	86.67		86.67	BACS

**Planning applications**

Reference Number	Address	Description
25/00522/DISCON	Mootlaw Quarry, Matfen	Discharge of conditions 9 (buildings, plants, machinery), 15 (noise action plan), 28 (Dust Action Plan), 30 (Water Sources), 31 (Hydrology Management Scheme), 32 (Ground water monitoring), 36 (Surface Water Drainage), 41 (Fuel, Oil Storage), 46 (Great Crested Newts), 47 (Breeding Birds), 48 (Botanical Survey), on approved application 14/03900/MRVEIA
25/00083/FUL	Locksley Cottage, East Wallhouses	Erection of 1no residential annexe <b>WITHDRAWN</b>