

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

You are hereby summoned to attend the next Meeting of Matfen Parish Council in Matfen Village Hall on **TUESDAY 26th March 2024** at 7.00PM



Signed: Mrs Mandy Senior, Clerk to the Parish Council
 Date: 19th March 2024

AGENDA
Meeting of Matfen Parish Council
on Tuesday 26th March 2024 at 19:00

- 0324.01 To receive questions from residents in relation to Matfen Parish.
- 0324.02 To receive apologies for absence.
- 0324.03 To receive Declarations of Interest.
- 0324.04 County Councillor’s Report.
- 0324.05 To approve and sign the minutes of the meetings held on **30th January 2024**.
- 0324.06 Actions taken following the meetings held on **30th January 2024**.
- 0324.07 Finance/Administration
 - a) Accounts for payment – to approve items of expenditure.
 - b) Update on the migration of the website to a gov.uk site and dedicated councillor emails.
- 0324.08 Planning Applications
 - a) To receive decisions of submitted planning applications.
 - b) To consider responses to planning application received
- 0324.09 Village Issues and Highways Matters
 - a) To consider future use of the Post Office Mobile Van [See enclosed information]
 - b) Update on the Tornado Crash 1999 memorial and to consider contribution towards the memorial [See enclosed information]
- 0324.10 Any urgent business as allowed by the chairman/Agenda items for next meeting [For information only]
- 0324.11 Date and time of next meeting – **28th May 2024**

Accounts for payment on 26th March 2024

Payee	Details	Gross payment	VAT	Net Payment	Payment method
Mrs A Senior	Clerical Services	561.60		561.60	BACS
H M Revenue & Customs	PAYE	140.40		140.40	BACS
Mrs A Senior	Play area inspections	75.00		75.00	BACS
Mrs A Senior	Postages/travel	55.70		55.70	BACS
Matfen Village Hall	Hall rent – March	15.00		15.00	BACS
L Paterson	Public toilet cleaning	50.00		50.00	BACS
L Paterson	Public toilet cleaning	62.50		62.50	BACS
Replacement Keys	Dog bag dispenser keys	9.05	1.51	7.54	BACS
Netwise UK Ltd	Website hosting package	396.00	66.00	330.00	BACS
Netwise UK Ltd	Gov.uk domain set up	12.00	2.00	10.00	BACS
Dan Patterson	Repairs to public toilets	250.00		250.00	BACS
Viking Direct	Stationery	67.48	11.25	56.23	BACS
AJGIBL Client Account	Insurance renewal	587.53		587.53	BACS
ICO	Data protection fee	35.00		35.00	DD
Unity Trust Bank	Bank account charges	18.00		18.00	DD
Income					
HMRC VTR	VAT refund	240.22		240.22	07.03.24

Planning applications

Reference Number	Address	Description
23/04101/FUL	Barn at South Fens, Stamfordham	Conversion of stable building to 2no residential dwellings (C3 use) (as amended) GRANTED
24/00626/VARYCO	Land to North of Kearsley Farm, Ingoe	Variation of condition 2 (approved plans) on approved application 23/02866/VARYCO in order to provide alterations to floorplans, elevations, and associated changes to parking arrangements.