

You are hereby summoned to attend the next Meeting of Matfen Parish Council in Matfen Village Hall on TUESDAY 25th July 2023 at 7.30PM



Signed: Mrs Mandy Senior, Clerk to the Parish Council
Date: 18th July 2023

AGENDA
Meeting of Matfen Parish Council
on Tuesday 25th July 2023 at 19:00

- 723.01 To receive questions from residents in relation to Matfen Parish.
- 723.02 To receive apologies for absence.
- 723.03 To receive Declarations of Interest.
- 723.04 To consider co-option to fill one vacancy.
- 723.05 County Councillor's Report.
- 723.06 To approve and sign the minutes of the meetings held on **30 May 2023**.
- 723.07 Actions taken following the meetings held on 28 March 2023.
- 723.08 Finance/Administration
 - a) Accounts for payment – to approve items of expenditure.
- 723.09 Correspondence [For information only]
- 723.10 Planning Applications
 - a) To receive decisions of submitted planning applications.
 - b) To consider responses to planning application received
- 723.11 Village Issues and Highways Matters
- 723.12 To consider priorities for inclusion in the Local Transport Plan Programme 2024-2025 [See enclosed information]
- 723.13 Any urgent business as allowed by the chairman/Agenda items for next meeting [For information only]
- 723.14 Date and time of next meeting – **26 September 2023**

MATFEN PARISH COUNCIL
Ward 1 – Fenwick, Ingoe, Ryal. Ward 2 - Matfen

Correspondence received since the May meeting

Most of these have already been forwarded to councillors by email.

- NALC – weekly eNews
- National Association of Local Councils – Chief Executive’s Monthly Bulletins
- Community Action Northumberland – monthly CAN eNews
- Galbraith – Woodland Creation Proposal, Matfen Estates.

Accounts for payment on 31st May 2022

Payee	Details	Gross payment	VAT	Net Payment	Payment method
Mrs A Senior	Clerical Services	520.52		520.52	BACS
H M Revenue & Customs	PAYE	130.00		130.00	BACS
Mrs A Senior	Play area inspections	75.00		75.00	BACS
Mrs A Senior	Postages/travel	118.30		118.30	BACS
Matfen Village Hall	Hall rent – July	15.00		15.00	BACS
Matfen Cricket Club	Grass cutting – play area	60.00		60.00	BACS
Matfen Cricket Club	Grass cutting – play area	60.00		60.00	BACS
Unity Trust Bank	Bank account charges	18.00		18.00	DD
Matfen Cricket Club	Grass cutting – play area	60.00		60.00	BACS
J C Accountants	Internal audit	42.00	7.00	35.00	BACS
Playsafety Ltd	Play area annual inspection	180.00	30.00	150.00	BACS
Income					
Unity Trust Bank	Bank account interest	34.28		34.28	30.06.23

Planning applications

Reference Number	Address	Description
22/04644/FUL	Mootlaw Farm, Ryal	Conversion of existing barn into one two bedroom dwellinghouse with associated amenity space. GRANTED
23/02030/FUL	Land South East of The Courtyard, Matfen	Proposed erection of holiday dwelling with associated access and residential garden.